



LATE PAYMENT PENALTIES PAID
During
FISCAL YEAR 2001 - 2002

This information is requested pursuant to the California Prompt Payment Act (Government Code §927 et seq.) as follows:

927.9 (a) *On an annual basis, within 90 calendar days following the end of each fiscal year, state agencies shall provide the Director of General Services with a report on late payment penalties that were paid by the state agency in accordance with this chapter during the preceding fiscal year.*

(b) *At a minimum, the report shall identify the total number and dollar amount of late payment penalties paid. State agencies may, at their own initiative, provide the director with other relevant performance measures. The director shall prepare a report listing the number and total dollar amount of all late payment penalties paid by each state agency during the preceding fiscal year, together with other relevant performance measures, and shall make the information available to the public.*

Agency Name:	<p style="color: blue; margin: 0;">You may download this form from: www.dgs.ca.gov/pd and complete it in WORD.</p> <p style="color: blue; margin: 10px 0 0 0;">Please return this form to: Department of General Services Prompt Payment Quality Assurance Procurement Division Email: lea.fox@dgs.ca.gov 707 Third Street, IMS Code Z-1 West Sacramento, CA 95605 FAX: 916-375-4362</p>
Agency Address:	
Contact Person:	
Telephone:	E-Mail:

Fiscal Year:	Number of Late Payment Occurrences:	*Total Value of Penalties Paid: \$
*Other relevant performance measurement information (as applicable):		

* Be sure to include late fees paid for CALCard invoices, utility bills, etc. in addition to invoices for purchasing and services transactions.

PLEASE REPORT WHETHER PENALTIES WERE PAID OR NOT. ALL AGENCIES MUST RESPOND.

08/09/02